

FAUST INTERNATIONAL YOUTH THEATRE TERMS AND CONDITIONS INTERNATIONAL COLLEGE HONG KONG AT HONG LOK YUEN

REGISTRATION & CANCELLATION

- Registration for the Faust drama workshops takes place through International College Hong Kong at Hong Lok Yuen through their Orchard system. Please contact them directly with any questions regarding the registration process.
- Once Faust receives registration information we send you this term schedule and mid term report.
- Children who have not paid will not be allowed to attend our workshops.
- All of our workshops are divided according to age. Children need to be the required age or turning that age in one calendar month from the first workshop.
- Our preferred method of communication is by email and all workshop communication is done this way. You can opt out of receiving any additional marketing material by emailing Info@FaustWorld.com.
- We make all effort to ensure there are no changes in terms of location, times or leaders but in case of unanticipated conflicts, a suitable replacement option will be offered. No refunds will be made in such cases. We will inform you by email or by phone of the change as soon as possible.
- In the unlikely event we are unable to run a class we will give you as much notice as possible, and the option to transfer to another group or a full refund will be offered.
- If we consider a student to be unsuitably placed, we reserve the right to withdraw the student and issue a full refund.
- Refunds, make up classes or credit notes cannot be made in any event (including for weather, other unforeseen circumstances, child absence) once workshops have started.
- Due to the nature of our workshops it is not possible to offer make-up classes.

WEATHER

- All workshops will be cancelled in the event of Typhoon Signal 8 or higher, or red or black rain warning if hoisted at 6am.
- At times a typhoon increases in intensity or a rainstorm signal is raised while the children are at school. In the case of a Typhoon 8, Red or Black rain storm warning is raised before the workshops have commenced workshops will be cancelled. In both cases we follow the school's policy that children will remain in school until conditions are safe for them to return home.
- In the avoidance of doubt, we will always follow the school specific policies and will update you as needed by email
- No refunds, make up classes or credit notes will be made in in the case of cancelled workshops due to weather.

WORKSHOPS

- Children will be escorted to their workshop venue (the school hall) after their school activity.
- Children are taken to the playground yard where they are collected by parents or guardians.
- Children should wear their school uniform to workshops
- There is no break in the session but please ensure that your child brings a bottle of water and time will be allowed for toilet breaks.
- All participants registered in Faust programmes and workshops do so at their own risk and the company is not responsible for any loss, damage, or injury to students, their family members, and guests as a result of participating in these activities. In the case of a medical emergency, your child will be transferred to the nearest government hospital using the Hong Kong Emergency Medical Unit.

PHOTOGRAPHY & MULTIMEDIA

- Completion of the registration form implies consent to the use of photographs, video and sound recordings of your child in workshops and performances for staff training, quality assurance and parental reference. They will not If you do not consent, please call 2547 9114 before completing the form.

- During open sessions or performances parents may take photographs and videos but only focusing on their own children, and not on the other children in the class. Any media used must not cause a distraction to teachers, other children, or interrupt the workshop, and may not be used for commercial or financial gain. You must respect the proprietary nature of all the workshops taught at Faust International Limited and not infringe on copyright, registration marks, and trademarks. If you do not consent, please call 2547 9114 before completing the form.

DATA PRIVACY

- Faust International Limited takes data privacy very seriously and we handle all our customer data in accordance with Hong Kong laws and ordinances. If you would like to opt-out of additional marketing information please contact us on Info@FaustWorld.com

We reserve the right to amend our terms and conditions without prior written notice.

Updated: 14 September 2018